

Date May 5, 2020

EVJCC – COVID 19 – ENHANCED HEALTH AND SAFETY PROTOCOL

THE EAST VALLEY JCC IS BACK AND READY FOR YOU!

What does this mean for the EVJCC Programs? In order to operate safe programs and maintain the health of our staff and children, we are asking families to review the information below and adjust their schedule/program accordingly.

The following protocols will be in place and may be adjusted periodically as advised by the Maricopa Health Department and CDC.

HYGIENE

- Gloves and handwashing procedures will be used based on CDC guidelines.
- Everyone - staff and children **MUST** wash their hands with soap and water immediately on entering the center and frequently throughout the day.
- Continue to teach children to cough and sneeze into their elbows.

SICK POLICY

- All children who have a cough or a respiratory illness or a fever must be excluded from child care for **72 hours**. To return in less than 72 hours, a child must have a doctor's note.
- All children or staff with confirmed COVID-19 must follow the 14-day self- isolation period.
- If a child shows any symptoms of illness they will be isolated from the other children until their parent picks them up. We have a designated isolation room reserved for this purpose.

CLEANING ROUTINES

- Our child care environments will always be immaculate.
- The East Valley JCC will be cleaned by a professional company each evening and by the staff during the day.

STAFF

- Staff will wear masks at temperature checks during Camp Rimón drop off, Infant/Toddler drop off, and when feeding an infant with a bottle.

CUBBIES

- Cubbies will be spaced out in each classroom.

ITEMS FROM HOME

- Children may bring nap lovies, blankets (in toddlers, twos and threes) pacifiers. These items must remain at the EVJCC and will be washed on a weekly basis. Pacifiers will be washed and sanitized on a daily basis.
- Please don't bring stuffed animals or other personal toys from home. Thank you for understanding.

- Bring at least 2 weeks of supplies - diapers, wipes, diaper cream. Put in a disposable plastic bag, labeled with first, last names and group. All supplies will be wiped down before they are brought into the classroom.

DAILY ROUTINES

DROP OFF PROCEDURES

- Arrival for children will occur at your chosen, scheduled time in the front of the EVJCC.
- Parents will be directed to drop off in designated spaces by EVJCC staff. See attached map.
- Each parent will receive via email a sign to be printed at home and placed in your car window that has your last name, the names of your children and their group names. This card is color coded - **GREEN** will be for Infant/Toddler, **PINK** for Camp Rimon Katan and families with both younger and Camp Rimon Gadol children. **YELLOW** will be for only Camp Rimon Gadol children (Kindergarten and up). If you are unable to print this in color, please send an email to pam@evjcc.org and we will arrange for contactless pick up of a card.
- Pick up will take place in the same area. Make sure to have your family name card in your front window. If you will be arriving earlier or later than your scheduled time, please call the front desk - 480-897-0588 to let our staff know. We will work to make sure that your child is brought up to you as quickly as possible when you arrive.

INFANTS/TODDLERS

- Infants and Toddler families will be directed to one of the first two lanes to the south of the front doors.
- A staff member will approach your car with a basket containing a thermometer and disinfecting wipes.
- Parent will step out of the car and take the child's temperature. If your child has a temperature under 100 degrees Fahrenheit, the staff person will give you a sign in sheet to record the time of drop off and print your name. You will also be handed an Infant/Toddler daily sheet to fill out the necessary information. Please be sure to bring your own pen with you, each day.
- Make sure to include any important information for the teachers to know on the daily sheet.
- Leaving the car in the drop off space, the parent will take the infant and supplies through the side gate to Room 22's door and knock. A staff member, wearing gloves and a mask, will greet you, and take your infant or toddler from you.
- Parents should put the child's fully labeled items and the daily form on the table inside the door of room 22 and then go back to the car.
- If you have specific questions or too much information to write on the daily form, please send a Remind to your child's teacher or call the front desk.

TWO YEAR OLDS AND OLDER

- Parents and children will need to remain in vehicles and will be signaled to enter a drop off lane.
- Parents will not have access to the EVJCC building. Parents will remain in the car with their child until a staff person who will be continuously disinfecting their hands, wearing an orange vest, and a mask, will approach your car with a basket containing a forehead thermometer and disinfecting wipes.
- You, as the parent, will step out of the car and take each of your children's temperatures.
- You will show the thermometer to the staff member.
- If your child has a temperature under 100 degrees Fahrenheit, the staff person will give you a sign in sheet to write the time of drop off and print your name. Please be sure to bring your own pen with you, each day. At the top of your daily sign in and out sheet, there will be a statement that reads: My daily signature certifies that my child does not have any of the following COVID-19 symptoms such as: cough, shortness of breath, difficulty breathing, fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell
- If your child doesn't have a temp of 100 degrees or higher, an EVJCC staff person will take your

oldest child out of the car and have them carry their belongings. They then will get the next youngest child and their belongings and walk both children into the EVJCC and have a licensed staff person take them to the sink in the lobby and wash their hands. They then will be escorted to their classrooms.

- If your child has a temperature of 100 degrees or higher, and has no other symptoms, we will take your child into the EVJCC for 10 minutes to allow them to cool off. You will be asked to pull to an empty parking spot in the main parking lot of the EVJCC until an EVJCC staff member can retake your child's temperature. If after 10 minutes, your child no longer has a temp over 100 degrees, an EVJCC staff member will come to your car, have you sign in as per procedure and take your child's belongings. Your child will be taken to wash their hands in the lobby and then be taken to his/her classroom to begin their day.
- If your child has a temp of 100 degrees or higher even after the 10 minute cooling off time, your child will be brought back to you in your car and we ask that you keep your child home with you for 72 hours and return only after your child is fever free, with no fever reducing medication and has no COVID-19 symptoms.
- The drop off lanes in front of the EVJCC will be spaced to allow for social distancing between cars. Please follow our EVJCC staff directions as to where to park when you arrive at the EVJCC and where to wait (carpool lane) until it is your turn. (See map below for where to enter and where to park temporarily while we follow our drop off procedures.)

GROUPING

- Children will be kept in their age groups throughout the day.

FOOD – ALL SNACK AND ALL MEALS

- Meals need to be brought in sealed zip-top bags with your child's first and last name on each. We request that lunch boxes be kept at home. If you are bringing in breastmilk, please place those bags in a larger zip-top bag, each item inside should be labeled with first and last name as well as date. Indicate on a large zip-top bag if the breast milk should be stored in the freezer or the refrigerator.
- A 9:00 am and a 3:00 pm snack will be provided for all children in the toddlers and up from June 1-July 10. Infants must bring all of their own food.
- Mondays, Wednesdays and Fridays parents will have the option of purchasing meals for an additional charge. Mondays: Mac & Cheese; Wednesdays: Quesadillas; Fridays: Pizza. All meals will include 100% juice or bottled water, a fruit, a vegetable and a dessert. Each meal will cost \$6.50. On Fridays, children will receive challah with their snack. All other food should be brought from home and should be nut free.

SLEEPING

- Sleep mats, cots and cribs will be spaced out.

REGISTRATION FOR PROGRAMS

- Children must be registered at least 2 business days before they start with all necessary paperwork.
- Their registration will be based upon availability.
- Will you return on June 1? [Please click here to let us know!](#)
- To be reminded of your previous registration, please contact Sharon Bayer, bayers@evjcc.org

QUESTIONS

[What if my child has challenges with drop off if I am not there?](#)

Our licensed staff have extensive experience with helping children with transitions and will talk with them calmly, sit with them and redirect them to help them to have a successful drop off.

What if my child is teething and is running a temperature over 100 degrees?

Please take your child to the doctor and return with a note stating that the child is healthy and is teething.

What if I have an infant and a camp child?

You will receive a **GREEN** card and park in the infant/toddler drop off area. You will follow the same procedures for temperature taking and signing in. An EVJCC staff member will take your older child into the building. You will take your infant through the gate to room 22.

What if I need to pick up my child early from the center?

We ask that you please call the EVJCC 480-897-0588 so we can arrange for your child to be brought up to the front and escorted to your car once you arrive and pull up to the front.

We have scheduled Zoom calls for our parents. We encourage you to participate in one of these calls. Please submit your questions in advance to pam@evjcc.org or you can submit questions in the Zoom chats.

Please register for our May 7, 10:00 am Zoom call:

<https://us02web.zoom.us/meeting/register/tZUpcumorTwwHd2ZusbHvyyx3bcoEKWjIEFw>

Please register for our May 7, 1:30 pm Zoom call:

<https://us02web.zoom.us/meeting/register/tZYpdOGsqDwjG9C4zL6b54ITxqN011Ww9qH4>

We will also be available for emails: Infant/Toddler and Camp Rimon Katan - pam@evjcc.org; Camp Rimon Gadol - graceh@evjcc.org.

Thank you for your trust and support. We hope and pray your families remain safe and healthy.

Rabbi Michael Beyo

Hadassah Baldinger

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CEO

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